

HUBBARD COMMUNICATIONS OFFICE
Saint Hill Manor, East Grinstead, Sussex

HCO POLICY LETTER OF 18 NOVEMBER, 1970
ISSUE I

Remimeo
HCO ES
Dissem Sec
Dir of Promotion
Dir of Registration
Bookstore I/C

SALE OF CHURCH LITERATURE

As proposed by the D/Guardian for Legal U.S., the following is now policy.

Occasionally, Scientology literature is out of stock and back orders create a waiting period of those orders, thus a delivery date is uncertain on some literature. All promotion to parishioners should include the above and following statement:

"While every effort will be made to fill your order, if you have a pre-paid book order and delivery has not occurred within a reasonable time, upon receipt of your invoice and at your request for cancellation of said order, your payment will be fully refunded."

This notice must be posted in the Bookstore and any other area where books are sold, including areas where letter writers work on public and dissem lines.

The local Assistant Guardian to ensure that the above is complied with on receipt of this Policy Letter.

L. RON HUBBARD
FOUNDER

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